

SC DEPARTMENT OF CORRECTIONS

-JOB POSTING NOTICE (EOE)-

OPENING DATE: 04/21/15

CLOSING DATE: 04/30/15 (4:30 PM)

SCDC INTERNAL TITLE: CLIN CORR COUNS III SCDC POSITION #: 019411
HOURS/WEEKLY: 037.50 SHIFT SCHEDULE: 02 WORK TIME: 0800 AM - 0400 PM
LOCATION: BROAD RIVER CORRECTIONAL INSTITUTION, COLUMBIA (RICHLAND) LEVEL 3

STATE JOB TITLE: HUMAN SERVICES COORD I STATE JOB CLASS: GA50
BAND: 05 SALARY RANGE \$ 031805 - \$ 058848 SPECIAL INCENTIVE: NO
LEVEL: A SALARY RANGE \$ 031805 - \$ 050367 SCEIS POSITION #: 61018662

STATE OF SC MINIMUM TRAINING AND EXPERIENCE REQUIREMENTS:
A BACHELOR'S DEGREE AND PROFESSIONAL EXPERIENCE IN HUMAN
SERVICES OR SOCIAL SERVICES PROGRAMS.

AGENCY PREFERRED QUALIFICATIONS:
A BACHELOR'S DEGREE AND TWO (2) YEARS RELEVANT PROGRAM EXPERIENCE.

DESCRIPTION OF DUTIES:
UNDER LIMITED SUPERVISION, PROVIDE SUPPORT/CASE MANAGEMENT SERVICES
TO INMATES WHO ATTEND THE INTERNAL MEDICINE/INTAKE/DISCHARGE PLANNING
CLINICS. PROVIDE INDIVIDUAL/GROUP COUNSELING. COORDINATE AND SCHEDULE
HUMAN SERVICE COORDINATORS' ATTENDANCE AT INTERNAL MEDICINE CLINICS.
ATTEND INTERNAL MEDICINE CLINICS. ATTEND INTAKE CLINICS. ATTEND DIS-
CHARGE PLANNING CLINICS. CONDUCT GROUP THERAPY. PARTICIPATE ON INSTI-
TUTIONAL TREATMENT TEAM. VIA AN SCDC PAGER, ON A ROTATING BASIS, PRO-
VIDE AFTER-HOUR COVERAGE TO INCLUDE WEEKENDS, TO INMATES IN THE COLUM-
BIA AREA, TO INCLUDE BROAD RIVER INSTITUTION. ON THE WEEKEND OF THEIR
ON-CALL, APPLICANT WILL BE EXPECTED TO VISIT AND CONDUCT ASSESSMENTS
FOR INMATES ON CRISIS INTERVENTION AT BROAD RIVER CI, KIRKLAND CI AND
CAMILLE GRAHAM CI. PARTICIPATE ON INSTITUTIONAL AND AGENCY MEETINGS,
AS REQUIRED.

COMMENTS:
MUST ATTEND SCDC BASIC TRAINING